

2057069372

and. AB1199, \$.02 increase for school nurses by Gallegos was pulled from the Rev & Tax Committee calendar.

AB972, liability by Sher will be up again in Assembly Judiciary on 5/10.

Note for Ellis, Cathy

From: Ellis, Cathy
Date: Thu, May 4, 1995 9:52 AM
Subject: RE: Advice
To: Lancaster, Yvonne

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Functional manager is appropriate.

From: Lancaster, Yvonne on Wed, May 3, 1995 8:05 AM
 Subject: RE: Advice
 To: Ellis, Cathy

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In particular, "Requests for a computer account must be authorized by your Division Manager."

From: Ellis, Cathy on Tue, May 2, 1995 5:06 PM
 Subject: RE: Advice
 To: Lancaster, Yvonne

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Functional manager is good or supervisor is good. If a certain grade level is necessary than you might use the term "management". It would be easier to suggest if I knew the context.

Cathy

From: Lancaster, Yvonne on Tue, May 2, 1995 2:32 PM
 Subject: Advice
 To: Ellis, Cathy

In several places in the policy brochure I use the term "manager" and "Division Manager" for authorization purposes. As a Director, you don't have a division manager--would "functional manager" be a meaningful term? Or should I say "Division Manager and above"?

Note for Ellis, Cathy

From: Ellis, Cathy
Date: Thu, May 4, 1995 9:50 AM
Subject: RE: Sid Simon Proposal
To: Seeman, Jeff

Ten copies should do it.

From: Seeman, Jeff on Wed, May 3, 1995 10:20 AM
 Subject: Sid Simon Proposal
 To: Ellis, Cathy

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I expect to receive Sid's modified proposal tomorrow morning. The final draft looks exceptional. How many copies do you wish? (It will also come with a few CV's of the prospective post docs who will work on the project. I'll make one copy of those for your inspection.) Thanks.

Note for Ellis, Cathy

From: Ellis, Cathy
Date: Tue, May 2, 1995 6:02 PM
Subject: INBIFO
To: Bickett, Joe; Cox, Richard; Heretick, Dick
Cc: Myracle, Jim

When I plan a trip to INBIFO, I try to give a little of us to them as they dump all of them on me. In other words, I try to make it an exchange rather than a one-way event. I thought it would be valuable if each of you took the time to explain who you were, the projects you were working on, the business impact of your work and where it fits into the big picture.

Are you game?

Perhaps a few transparencies and 10-15 minutes would do it.
Thanks,

Cathy

P.S. Other suggested topics would be welcome.
For example: "How a cigarette works", etc.

Note for Ellis, Cathy

From: Ellis, Cathy
Date: Tue, May 2, 1995 5:55 PM
Subject: RE: Thanks Again for Last Week
To: Riegel, Dan

Thanks for the info. I'll follow-up with all.

Regards,
Cathy

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